



APPLICATION FOR OVERSEAS STUDENT TRANSFER/LETTER OF RELEASE

Student name_____

Year/Class_____

Current Address in Australia_____

_____ State_____ P/Code_____

Address in home country_____

Phone _____ Mobile_____

Email address_____

Reason for transfer_____

Please state why you wish to transfer to another school.

Attachments

Attach a letter of offer from the institution to which you wish to transfer. If you are under 18 years of age and not in the care of a parent or suitable nominated relative, the letter of offer must also show that the institution will accept responsibility for approving your accommodation, support and general welfare arrangements.

If there are any gaps between school approved accommodation, support and general welfare arrangements please detail any DIABP approved interim arrangements.

If you are under 18 years of age, please attach a letter from your parents to indicate that you have their permission to transfer

Attach any relevant supporting documentation.

Student Signature_____ Date _____

Parent/Guardian Signature_____ Date_____

This application will be assessed once all documentation has been received. The school may ask for more documentation if it requires it. Applications are usually processed within 5 working days.