



29 November 2017

Dear Parent/Carers

Students in Years 9-12 have the option of hiring a locker. If you would like your child to avail themselves of this service, please indicate on the form attached and return it to the Student Services, in person, by email to [student.services@tyndale.edu.au](mailto:student.services@tyndale.edu.au) or in the reply paid envelope attached. Please note, lockers can be hired at any time throughout the year.

### CONDITIONS OF USE

- Lockers are only to be used before and after school and at recess and lunch.
- Students must look after their locker. Food or drink of any kind must not be left in the locker overnight or on the weekends/holidays.
- Students must not swap or share their locker with anyone else.
- If students leave their locker unlocked or are found to be sharing their locker with someone else, they will lose the privilege of having a locker.
- All lockers will be issued with a combination lock and will remain the property of the school. A **LOST LOCK** will incur a replacement cost of \$20.
- All lockers must be kept **LOCKED**. If a lock goes missing either because it is left unlocked or for any other reason, students will be responsible for the cost of replacement.
- Any damage to lockers must be paid for.
- Only the school lock provided can be used on the allocated locker. **No other locks are permitted.**
- Your child's locker must be cleaned out at the end of each term and completely emptied and cleaned at the end of each year.
- Please speak to Student Services staff if your child has a problem with their allocated lock or locker.
- Should your child no longer require a locker, please inform Student Services.

### Cost

- All lockers incur a **\$15** maintenance fee, which is non-refundable. This will be added to your family's school fee account.

Please contact Sharon Crocker in Student Services if you have any questions or require further information.

Your child will be allocated with a locker once the School receives the completed attached form.

Yours in Christ

**Student Services Team**



**Please Return to Student Services**

Student Name \_\_\_\_\_ Year \_\_\_\_\_

- I have seen the note regarding lockers and understand the conditions of use. Please issue a locker to my child.
- I understand \$15 will be added to my school fee account.

Parent/Carer Name \_\_\_\_\_

Parent/Carer Signature \_\_\_\_\_ Date \_\_\_\_\_

**Office Use Only**

Locker Number	No.	Staff	Date
Lock Provided	Comb.	Staff	Date
	No.		
Entered onto PC School		Staff	Date
Spreadsheet updated		Staff	Date